



Office Order No. 13
Series of 2024

TO : ALL BAFS EMPLOYEES

FROM : OFFICE OF THE DIRECTOR

SUBJECT : DESIGNATION OF DA-BAFS EMPLOYEES TO THE VARIOUS INTERNAL COMMITTEES, AND PERMANENT AND ALTERNATE REPRESENTATIVES TO THE VARIOUS EXTERNAL COMMITTEES, WORKING GROUPS, AND PROGRAMS THAT ARE RELEVANT TO THE FUNCTIONS OF THE BUREAU

To ensure that the policies and issuances supporting the Bureau’s operations are aligned with the DA-BAFS Logical and Organization Development Frameworks and are properly implemented, the internal committees found in Annex A are hereby created and duly reconstituted.

In the same manner, to ensure consistency and continuity in the participation of DA-BAFS in various Committees, Working Groups, and Programs relevant to its functions, the employees identified in Annex B of this Office Order are hereby designated as primary and alternate representatives.

The Primary Representatives shall officially represent BAFS and shall provide information and articulate positions on relevant issues. They shall ensure that all relevant Divisions are properly consulted, and the Director’s endorsement is sought before presentation or articulation. The output or results of their participation shall be reported formally to the Director for information or further instructions, as appropriate.

The Alternate Representatives shall officially represent DA-BAFS and shall provide information and articulate positions on relevant issues should the Permanent Representatives be unable to do so. The presentation or position paper prepared shall be properly endorsed by the Permanent Representative to the Alternate Representative before submission and/or presentation.

This Order shall take effect immediately and shall remain in force unless revoked in writing.

Done this **15th** day of **May 2024**.


KAREN KRISTINE A. ROSCOM, PFT, PhD
 Director IV
Mr RVC
 14052024



ANNEX A

NO.	TITLE	LINK
1	Anti-Red Tape Committee (CART)	https://drive.google.com/file/d/11UAUsxtAde7kytbzZpb7xCommt7U3iRX/view
2	BAFS Anniversary Celebration Working Committees	https://drive.google.com/file/d/1nexiiZWLW-oGzUSWbSQc1xncs5aaTwGSX/view
3	Change Management Team (CMT)	https://drive.google.com/file/d/17oWNZOw-9YMWYqouzD0UqTKb-lkiIniBi/view
4	Committee on Decorum and Investigation (CODI) on Sexual Harassment Cases (for reconstitution)	https://drive.google.com/file/d/1KKoBW-HD8DrjHuhsgN-KXzI7S44uWhf_/view
5	Continuing Professional Development (CPD) Officer (for reconstitution)	https://drive.google.com/file/d/10cpcu3v3-bvH0Caxd2hJ5W4j9_cqjlObp/view
6	Data Privacy Management Team and Working Committees	https://drive.google.com/file/d/1hR-87buBx-G61Cl7_LKh9D-POBUF1UUj/view?ts=660b456f
7	Disaster Risk Reduction Management (DRRM) Response Team (for reconstitution)	https://drive.google.com/file/d/1Gx60IE4-YRQjuPA2x9jUc75vpObDIC5EZ/view
8	Grievance Committee	https://drive.google.com/file/d/1gWQWOwm3e_D7-Ga7Gj0iFxp80McHmFC0A/view?ts=660b8270
9	Human Resource Development Committee (HRDC) (for updating)	https://drive.google.com/file/d/13xgP3xPY-RaLmR0tQb3J87GnLXYbrx8B/view
10	Human Resource Merit Promotion and Selection Board (HRMPSB)	https://drive.google.com/file/d/1qu1almcMSWh-2EXHwQ1SV_fQyh1eYK_6/view
11	Inventory Supplies and Management Committee	https://drive.google.com/file/d/13doBITIUI-eXt16sVZDdX31VeDkgubAPF/view
12	ISO Related Compliance Committee - Records Management Improvement Committee (RMIC)	https://drive.google.com/file/d/1nvNXAd-3AR74s9NY_4heGD7THXaJgrkI/view?ts=660b8109
13	Magna Carta Screening Committee (for reconstitution)	https://drive.google.com/file/d/17fEl4hKu-5KOSdQaNBptUyKqq3jzsDw_K/view
14	Neutral Evaluation Unit (NEU)	https://drive.google.com/file/d/1SLIa89-lpnlWk9uGMiq-Bd1XFa47qeTu0/view
15	PRAISE Committee (for revision)	https://drive.google.com/file/d/1IqkOozUui-Sp0G6MC8kBXg87aavSVI4T/view
16	PRIME HRM Committee (for reconstitution)	https://drive.google.com/file/d/1bOF4u5AD-Ouni3rOyNBuzug3BkGrw8HN/view
17	Statement of Assets, Liability and Networth (SALN) Review and Compliance Committee	https://drive.google.com/file/d/1sAh0x-BhoKxYgC8kb6OM1vnBB4-VsTILy/view



ANNEX B

No	Committees/Working Groups	Link
1	BAFS Representation to Various DA Committees/Programs/ Working Group	https://docs.google.com/document/d/1QdS33ChbHguOnOGwdk35EdZX7kmsPXPd/edit?usp=sharing&oid=118171695777334583136&rtpof=true&sd=true
2	DA-BAFS Representation to the PCAF Sectoral Committees	https://docs.google.com/document/d/1kGRClaNcX7TT-oRMHycYbYEqJQ8XLp3C/edit?usp=sharing&oid=118171695777334583136&rtpof=true&sd=true
3	BAFS Representation to NCO Sub-Committees/Technical Committees	https://docs.google.com/document/d/1f8MMrNhBrD-EKq82ZVVo4rivLNwnaRdb/edit?usp=sharing&oid=118171695777334583136&rtpof=true&sd=true
4	BAFS Representation to Other Department Committees/TWG	https://docs.google.com/document/d/14ugN-nJvCHb6Dm96vseldnQqTSZShTlv/edit?usp=sharing&oid=118171695777334583136&rtpof=true&sd=true
5	BAFS Representation to the ASEAN Working Groups	https://docs.google.com/document/d/1E1TIUAb7sD2eHxGan0VQE2qGNij4fnRT/edit?usp=sharing&oid=118171695777334583136&rtpof=true&sd=true
6	BAFS Representation to Other International Organizations and Development Partners/TWGs/Projects	https://docs.google.com/document/d/1EYtdneVMOI00z-PVQWu-LMsglryZWf2Z/edit?usp=sharing&oid=118171695777334583136&rtpof=true&sd=true